Move In/Out Condition & Inventory

To Be Filled out within 24 hours of Arrival/Departure

We would like to welcome you as a resident in our rental property. This inventory check-in/check-out is for your protection as well as ours. *Your deposit money is refundable only to the extent that it's not used for back rent, cleaning or damage beyond resonable use and repair.*

Resident:	Building Address:
Resident Phone #:	

Area or Furnishings	Condition Upon Arrival	Condition Upon Departure	Estimated. Cost
General			
Lights (working) (closets & balcony)			
Window, Window Tracks, Blinds, Screens (clean, working)			
Smoke Detector (present/working)			
Entrance Door (deadbolt/lock working)			
All Walls (clean) (free of large marks & scratches)			
A/C & Heat (working)			
Carpet in Good/Clean Condition Throughout?			
Kitchen			
Floor, Countertops, Faucet, Drains & Disposal (clean & work)			
Cupboards, Drawers (clean & working)			
Bathrooms			
Tub, Toliet, Sink (clean)			
Floors, Countertops (clean)			
Faucet & Drains (clean & working)			
Shower Curtain (clean w/liner)			
Medicine Cabinet (clean & clear)			
Other			
Patio / Balcony (clean, free of all trash)			
Doors (locked)			
Garage (if applicalbe)			

Missing Inventory Items (please see attached document for complete list of items)

Notice: The resident shall be responsible for the condition of this appartment "AS IS" and any damanges beyond normal ware and tear will be paid for at Resident's expense.	**Date Vacated:**	**All Keys Returned** (Circle One) Y N

Forwarding Address:

Move-In Inspection Results Hereby Accepted		**Move-Out Inspection Results Hereby Accepted**	
Resident	Date	**Resident**	Date
Resident	Date	**Resident**	Date
	Date		Date